



FIRESCOPE



INCIDENT SAFETY SUBCOMMITTEE 2026 CHARTER

MISSION STATEMENT

The FIRESCOPE Incident Safety Subcommittee is dedicated to developing and promoting health, safety, and injury prevention programs for all incident personnel. Our mission involves reviewing, analyzing, developing, proposing, and maintaining an "All Hazard" safety perspective within FIRESCOPE programs. This encompasses ICS documents, processes, training, and operational needs, all consistent with relevant statutes and standards. We aim to produce best practice models, free from political or geographic bias, drawing on the collective experience and knowledge of public service delivery by our members, in line with FIRESCOPE policies and procedures.

RESPONSIBILITIES

1. We will develop, maintain, and secure approval from the FIRESCOPE Task Force for a "Plan of Work" aligned with our mission.
2. Collaborate with members, stakeholders, and subject matter experts to integrate diverse ideas into the final product.
3. Generate formal reports on the status and projects of the CWCG Safety and Risk Management Committee to encourage collaboration.
4. Develop and maintain FIRESCOPE documents and products specific to the "Plan of Work."
5. Present a consensus-based document for each "Plan of Work" project.
6. Stay informed of current and future trends and technology relevant to our mission.
7. Identify opportunities for inter-agency cooperation and operational capabilities.
8. Review and recommend enhancements for training, certification, and qualification requirements.
9. Develop necessary position manuals, task books, and other documents for ICS positions that conform to approved FIRESCOPE templates and fonts.
10. Review and revise documents and ICS structure related to our mission.



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11. Maintain an accurate membership roster.
12. Report to the FIRESCOPE Task Force Liaison.
13. Complete other assignments as deemed appropriate by the FIRESCOPE Task

MEMBERSHIP

Our Subcommittee ensures representation from the California Fire Service statewide. Members must possess the technical expertise to support our primary responsibilities. Membership, approved by the FIRESCOPE Task Force, may include state agencies like CAL FIRE and CAL OES-Fire and Rescue Division, federal agencies with fire suppression duties, and local fire agencies representing various regions, cities, counties, and rural areas. Associate Advisors from non-fire service groups may also be included with Task Force approval.

OFFICERS

The elected officers of the FIRESCOPE Subcommittee will consist of a Chair and may include a Vice-Chair and Secretary. Additionally, two members of the Subcommittee will serve as officers on the respective Specialist Group. The Chair is responsible for managing the Subcommittee to accomplish the identified annual “Plan of Work” in accordance with the FIRESCOPE Decision Process. The Vice-Chair acts in the absence of the Chair, and the Secretary is responsible for ensuring that the minutes and related documents are recorded and submitted to the Task Force.

Officers are elected annually by the membership, with voting completed prior to October 31. The Chair will serve a two-year term, while all other elected officers will serve a one-year term. All terms will run from January 1 to December 31.

AD HOC Groups

Ad hoc groups may be established as needed, comprising of members from the approved Subcommittee roster.

MEETINGS

The Subcommittee will convene in person bi-monthly to achieve the goals and objectives outlined in the FIRESCOPE Incident Safety Subcommittee “Plan of Work.”



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These meetings will be scheduled to avoid conflicts with the Task Force meetings. The Subcommittee will meet virtually in August due to expected conflicts during the "Fire Season". Additionally, the Subcommittee will hold one in-person meeting per year with the CWCG Safety and Risk Management Committee.